

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: May 22, 2014

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval Of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost: _____ Budgeted Item: _____

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: _____

Date: 5/13/14

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 5/22/2014

Department Contact: Cecilia Summers

Phone # 427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20140522PROBID

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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Grant-Funded Agreements

<u>Not Applicable</u>	Grant Name:

Department	Signature	Date
1) Originating	<i>[Signature]</i>	<i>5/13</i>
2) Legal	<i>[Signature]</i>	<i>5/14/14</i>
3) Finance	<i>[Signature]</i>	<i>5/13</i>
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.14-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of May 22, 2014 appearing on the margins of the first pages, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
National Bus Sales & Leasing Inc.	4 Low Floor Buses	One Year W/Extensions
Kemp & Sons General Services Inc.	Janitorial Services	One Year W/Extensions
Eddie Posey Garage LLC Bentley Pontiac Cadillac Inc.	General Mechanical/ Auto Truck Repair	One Year W/Extensions
Parman Energy Corp. W. H. Thomas Oil Company The McPherson Companies Inc.	Grease, Oil & Lubricants	One Year W/Extensions

ADOPTED this the 22nd day of May 2014 .

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 22nd day of May 2014.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE

May 22, 2014

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
National Bus Sales & Leasing, Inc. Marietta, GA	R Low Floor Buses	One Year W/Extensions	1
Kemp & Sons General Services, Inc. Fort Worth, TX	Janitor Services	One Year W/Extensions	9
Eddie Posey Garage, LLC Huntsville, AL Bentley Pontiac Cadillac Inc Huntsville, AL	General Mechanical/Auto Truck Repair	One Year W/Extensions	
Parman Energy Corp Chattanooga, TN W H. Thomas Oil Company Decatur, AL The McPherson Companies Inc. Trussville, AL	Grease, Oil & Lubricants	One Year W/Extensions	2

* Current Contract Holder

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICES
FROM: PUBLIC TRANSIT
BID NUMBER: 19-2014-8700-2
COMMODITY/SERVICE: 4 LOW FLOOR BUSESDATE: 4/30/14AGREEMENT BETWEEN CITY OF HUNTSVILLE AND NATIONAL BUS SALES & LEASING, INC.RECOMMENDATION: PUBLIC TRANSIT RECOMMENDS AWARD TO NAT'L BUS SALES FOR ALL LOW FLOOR BUSES
THEY MEET THE REQ'D SPEC'S AND ARE THE LOW BIDDER. OPTIONS CONSIDERED IN RECOMMENDATION

Description	Price	UOM	Comment
1ST LOW FLOOR BUS W/ TRAINING & MANUALS	\$ 320,487.00	EA	BUS W/ OPTIONS, TRAINING & MANUALS
BUSES 2 -4 LOW FLOOR BUSES	\$ 318,171.00	EA	BUS & OPTIONS

INITIAL PURCHASE: ~~\$ 400~~ 1,275,000 *Kas* = 4 BUSESFUNDING SOURCE: FTA GRANTSTERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement ServicesCouncil PresidentMay 22, 2014DateDepartment HeadMayor Tommy BattleMay 22, 2014Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: GENERAL SERVICESBID NUMBER: 22-2014-7400-2DATE: 5/1/14COMMODITY/SERVICE: Janitorial ServicesAGREEMENT BETWEEN CITY OF HUNTSVILLE AND KEMP AND SONS GENERAL SERVICES, INC

RECOMMENDATION: The General Services Department recommends Kemp and Sons for the Janitorial Service bid. Kemp and Sons was the lowest responsive bidder for this service.

Description	Price	UOM	Comment
Cleaning Buildings	\$ 30,425.61	Month	
Utility Personnel	\$ 12.00	Hour	
Janitorial Employee	\$ 12.00	Hour	
Bonnet Cleaning Carpet	\$ 0.16	Square Ft	
Extraction Carpet	\$ 0.16	Square Ft	
High Speed Buffing	\$ 0.16	Square Ft	
Stripping and Waxing	\$ 0.16	Square Ft	
Additional Coat of Wax	\$ 0.16	Square Ft	

INITIAL PURCHASE: _____

FUNDING SOURCE: 01-7400-0511-7503

TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement Services_____
Council PresidentMay 22, 2014_____
Date

Department Head_____
Mayor Tommy BattleMay 22, 2014_____
Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Fleet ServicesBID NUMBER: 26-2014-54-1DATE: 4/25/14COMMODITY/SERVICE: General Mechanical/Auto Truck RepairAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Eddie Posey Garage LLCRECOMMENDATION: Please award above referenced bid as a multi-award with Eddie Posey Garage, LLC being the first call and Bentley Pontiac Cadillac Inc. as the second call for contract.

Description	Price	UOM	Comment
• Shop labor rate per hour	\$ 58.00	per hour	all incidental fees & charges included in hourly rate

INITIAL PURCHASE: As NeededFUNDING SOURCE: 01-0000-1408-0000TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement ServicesCouncil President5/22/2014DateDepartment HeadMayor Tommy Battle5/22/2014Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Fleet ServicesBID NUMBER: 26-2014-54-1DATE: 4/25/14COMMODITY/SERVICE: General Mechanical/Auto Truck RepairAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Bentley Pontiac Cadillac Inc.RECOMMENDATION: Please award above referenced bid as a multi-award with Eddie Posey Garage, LLC being the first call and Bentley Pontiac Cadillac Inc. as the second call for contract.

Description	Price	UOM	Comment
• Shop labor rate per hour	\$ 80.00	per hour	all incidental fees & charges included in
			hourly rate

INITIAL PURCHASE: As NeededFUNDING SOURCE: 01-0000-1408-0000TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
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☐ Other (explain)**APPROVALS:**

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Procurement ServicesCouncil President5/22/2014DateDepartment HeadMayor Tommy Battle5/22/2014Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Fleet Services, Mike BlankenshipBID NUMBER: 24-2014-54-1DATE: 5/2/14COMMODITY/SERVICE: Grease, Oil & LubricantsAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Parman Energy Corp.

RECOMMENDATION: The following items are recommended for award to Parman Energy Corp as the overall low bidder per category and meeting specifications.

Description	Price	UOM	Comment
#IV-A. Chain Saw Outboard Motor Oil			Xtreme Synguard 2 Cycle
32 oz Container w/Measuring Chamber	\$ 21.42	per case	24/6 oz per case
LOW BIDDER MCPHERSON OIL DID NOT MEET SPECS, E-GD REQUIREMENTS			

INITIAL PURCHASE: As NeededFUNDING SOURCE: 01-0000-1406-0000

TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

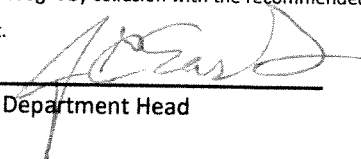


Procurement Services

Council President

5/22/2014

Date



Department Head

Mayor Tommy Battle

5/22/2014

Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICES
FROM: Fleet Services, Mike Blankenship
BID NUMBER: 24-2014-54-1
COMMODITY/SERVICE: Grease, Oil & LubricantsDATE: 5/2/14AGREEMENT BETWEEN CITY OF HUNTSVILLE AND W. H. Thomas Oil Company

RECOMMENDATION: The following items are recommended for award to W. H. Thomas Oil Company as the overall low bidder per category and meeting specifications.

Description	Price	UOM	Comment
#I-A. SAE 10 Engine Oil			Chevron Delo 10 wt
55 Gal Container Min Order	\$ 7.50	per gal	
1 QT Container Min Order Case		per qt	NO BID
#I-B. SAE 30 Engine Oil			Chevron Ursa 30
55 Gal Container Min Order	\$ 7.89	per gal	
1 QT Container Min Order Case	\$ 2.35	per qt	

INITIAL PURCHASE: As neededFUNDING SOURCE: 01-0000-1406-0000TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement Services_____
Council President
5/22/2014

Date

Department Head_____
Mayor Tommy Battle
5/22/2014

Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Fleet Services, Mike BlankenshipBID NUMBER: 24-2014-54-1DATE: 5/2/14COMMODITY/SERVICE: Grease, Oil & LubricantsAGREEMENT BETWEEN CITY OF HUNTSVILLE AND The McPherson Companies, Inc.

RECOMMENDATION: The following items are recommended for award to The McPherson Companies, Inc. as the overall low bidder per category and meeting specifications.

Description	Price	UOM	Comment
#I-H. 15W40 Engine Oil (Delo or Equal)			Conoco Family Fleet Supreme EC 15W40
Bulk 200 Gal Min Order	\$ 8.08	per gal	
1 QT Container Min Order Case	\$ 2.55	per qt	
#II-B. Allison TES 295 Hyd Trans Fluid			BP Autran TES 295 Synthetic
55 Gal Container Min Order	\$ 30.68	per gal	
5 Gal Container Min Order	\$ 32.69	per gal	
Bulk 200 Gal Min Order	\$ 31.12	per gal	

INITIAL PURCHASE: As NeededFUNDING SOURCE: 01-0000-1406-0000TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement Services

Council President

5/22/2014

Date

Department Head

Mayor Tommy Battle

5/22/2014

Date